



EST. 1955

SPRING VALLEY
VILLAGE

MISCELLANEOUS RESIDENTIAL PERMIT APPLICATION

PROPERTY/OWNER INFORMATION

Project Address:			
Owner Name:		Phone#:	
Owner Address:			
Legal Description:		Lot#:	Block#: Tract#:

CONTRACTOR/ENGINEER/ARCHITECT INFORMATION

Contractor Name:		Phone#:	
Contractor Address:			
Email:		License#:	

PROJECT INFORMATION

Class of Work:	<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration	<input type="checkbox"/> Repair
Flood Zone:	<input type="checkbox"/> AE (100-Year)	<input type="checkbox"/> Floodway	<input type="checkbox"/> X-Shaded (500-Year)	<input type="checkbox"/> X (No Flood Zone)
Permit Type:	<input type="checkbox"/> Driveway/Walkway	<input type="checkbox"/> Deck/Patio	<input type="checkbox"/> Fence	<input type="checkbox"/> Foundation Repair
	<input type="checkbox"/> Generator-Slab	<input type="checkbox"/> Roof Replacement	<input type="checkbox"/> POD Placement/RV Visitor	
Describe Work:				
Total Working Area Square Footage:				

PROPERTY OWNER/AGENT AUTHORIZATION

Homeowners Association: If the property is located in a subdivision with an active Homeowners Association (HOA), please indicate whether approval has been obtained for any of the work being completed as a part of this application. YES NO N/A

Property Owner Consent/Agent Authorization: By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of the application submittal and any additional fees as noted in the City’s fee schedule. This fee is non-refundable even in the event of application withdrawal. I have the power to authorize and hereby grant permission for City of Spring Valley Village officials to enter the property on official business as part of the application process. Separate applications need to be made and permits required for driveway, electrical, ventilating or air conditioning work.

Signature of Contractor/Authorized Agent Printed Name Application Date

FOR OFFICE USE ONLY

Building Permit Number: _____ Date Submitted: _____
Approved By: _____ Date Approved: _____