



EST. 1955

SPRING VALLEY
VILLAGE

Community Development
City of Spring Valley Village

BUILDING PERMIT APPLICATION (SIGN)

PROPERTY INFORMATION

Project Address:	
Owner Name:	Phone#:
Owner Address:	PAD or PADD: <input type="checkbox"/> Yes <input type="checkbox"/> No

CONTRACTOR INFORMATION

Contractor Name:	Phone#:
Contractor/Company Address:	
Email:	

TYPE OF SIGN

Check all that apply: Wall Sign Monument Sign Non-Illuminated Internal Illuminated**
 Banner Permanent Temporary External Illuminated**

**** A SEPARATE APPLICATION AND PERMIT IS REQUIRED FOR ANY SIGN WITH ELECTRICAL COMPONENTS**

Material of Sign:		
Width:	Height:	Total Sqft:
Dimensions of wall surface in which sign is to be attached:		Dimensions of Supports:
Valuation of Sign:		

PROPERTY OWNER/AGENT AUTHORIZATION

Property Owner Consent/Agent Authorization: By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of the application submittal and any additional fees as noted in the City's fee schedule. This fee is non-refundable even in the event of application withdrawal. I have the power to authorize and hereby grant permission for City of Spring Valley Village officials to enter the property on official business as part of the application process.

Signature of Contractor/Authorized Agent	Printed Name	Application Date
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FOR OFFICE USE ONLY

Permit Number#: _____	Date Submitted: _____
Plan Reviewer: _____	Date Approved: _____