



EST. 1955

SPRING VALLEY
V I L L A G E

Temporary Meter Application

Service Address: _____

Name of Business: _____

Name of Owner: _____

Mailing Address: _____

Phone#: _____ Alternate Phone#: _____

E-mail Address: _____

Approximate date of meter return _____

Deposit Amount \$1,400.00 (refunded when meter is return in the same condition as taken)

CITY PROJECTS - ONLY THE DEPOSIT WILL BE CHARGED.

ALL OTHERS - THE ABOVE PARTY IS RESPONSIBLE FOR PAYMENT OF ALL WATER BILLS AT THE ABOVE ADDRESS AND THEY WILL **CONTACT THE CITY ON THE 15TH OF EVERY MONTH WITH A METER READING.** IF ABOVE PARTY DOES NOT CALL IN WITH A METER READING; BILLING WILL BE AN ESTIMATE OF WATER USAGE. UPON RETURNING THE METER, THE RESPONSIBLE PARTY SHALL PROVIDE THE CITY WITH A MAILING ADDRESS & PHONE NUMBER FOR THE FINAL BILL. THE DEPOSIT WILL THEN BE APPLIED TO THE FINAL BILL. IF A REFUND IS DUE, THE CITY WILL MAIL A CHECK TO THE FORWARDING ADDRESS. IF THERE IS A BALANCE REMAINING, THE ABOVE PARTY WILL PAY TO THE CITY BY THE 25TH OF THE NEXT MONTH.

ALL BILLS ARE DUE ON THE LAST WORKING DAY OF EACH MONTH. FAILURE TO RECEIVE BILL DOES NOT WAIVE PENALTY.

*ALL APPLICATIONS AND PAYMENTS TO BE SUBMITTED ELECTRONICALLY

PAY DEPOSIT

Picked up by: _____

Printed Name: _____

DL # _____

Date: _____

Meter Reading _____

Meter #: _____

FOR OFFICE USE ONLY

Meter given by: _____

Receipt # for Deposit: _____