

**MINUTES OF THE CIVIC ACTIVITIES BOARD MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
MONDAY, MARCH 19, 2018 AT 7:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL

With a quorum of Board Members present, the Civic Activities Board Meeting was called to order by Chairman Autenreith at 7:06p.m.

Members Present:

Donna Donat

Lori Koehn

Claudia Justiniano-Uffhausen (Arrived at 7:15p.m.)

Deanna Mauritzen

Members Absent:

Rachel Goldsmith

Jeffrey Scheldt

Also present were Council Liaison Tom Donaho, City Administrator Julie Robinson, and City Treasurer/Staff Liaison Michelle Yi.

2. CONSIDERATION AND POSSIBLE ACTION CONCERNING: The Appointment of a Vice-Chair, Secretary, and Treasurer.

City Administrator Julie Robinson advised the Board that the enabling ordinance for the Board provides for the appointment of a Vice-Chair, Secretary and Treasurer. After discussion, Chairman Autenreith made a motion to appoint Claudia Justiniano-Uffhausen as Vice-Chair, Donna Donat as Secretary, and Lori Koehn as Treasurer, and Board Member Justiniano-Uffhausen seconded the motion. Motion carried 5-0

3. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Greenspace Sub-Committee.

Since there had been no meeting in some time, the Board discussed whether there was still a need to have the Greenspace Sub-Committee. Following discussion, it was the consensus of the Board to have an action item on the next Board agenda to dissolve the Greenspace Sub-Committee.

4. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Re-Opening Event For City Park Upon Completion Of Park Improvements.

City Administrator Julie Robinson advised the Board that the park improvements are scheduled for completion by the end of April. Consequently, she requested direction from the Board concerning a possible date for a re-opening event as well as ideas for

what the re-opening event would include. After discussion, it was the consensus of the Board to hold the re-opening event on Friday, May 4, 2018, from 6:00-8:30pm immediately prior to Movie Night. Additionally, the Board discussed utilizing Dad Bots for live music, food trucks, crafts, and carnival games. Staff will confirm that May 4 is a good date for the re-opening event and begin to set the logistics.

5. DISCUSSION AND DIRECTION CONCERNING: 2018 Villages Independence Festival.

City Treasurer Michelle Yi provided the Board with information concerning the planning for this year's Villages Independence Festival, including the City's plan to enter a float for the event.

6. ADJOURNMENT

Board Member Deanna Mauritzen made a motion to adjourn the meeting at 8:04 p.m., and Board Member Claudia Justiniano-Uffhausen seconded the motion. Motion carried 5-0

Signed: _____


James Autenreith, Chairman

Attest: _____


Donna Donat, Secretary