



EST. 1955

SPRING VALLEY

V I L L A G E

**Special Called
City Council Meeting
January 26, 2021
5:00 p.m.**

Marcus Vajdos, Mayor
Bo Bothe
Tom Donaho

Allen Carpenter, Mayor Pro Tem
David Dominy
Joy McCormack



SPRING VALLEY
V I L L A G E

Notice is Hereby Given of a Special Called Meeting of the City Council City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, Tuesday, January 26, 2021, beginning at 5:00 p.m., For the Purpose of Considering and Acting upon the Following Items of Business:

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of Spring Valley Village will conduct the meeting scheduled at 5:00 p.m. on Tuesday, January 26, 2021 in the City Hall Council Chambers, located at 1025 Campbell Road, in part by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting agenda and agenda packet are posted online at www.springvalleytx.com.

The video link to this meeting is <https://us02web.zoom.us/j/89831785811>

The public toll-free dial-in numbers to participate in the telephonic meeting are 1-346-248-7799 (Houston), 1-253-215-8782 (US), and 1-301-715-8592 (US); enter the Meeting ID: 898 3178 5811 and #.

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting.

An audio recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

- 1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**
- 2. DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Adopted Park Reservation/Use Fees.
- 3. ADJOURNMENT**

Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that a copy of the January 26, 2021 agenda of items to be considered by City Council was posted on or before the 21st day of January, 2021 at 3:30 p.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest:


Roxanne Benitez, TRMC, CPM, CMCC

City Secretary

In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or Email secretary@springvalleytx.com for further information.

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: January 26, 2021

TOPIC: DISCUSSION AND POSSIBLE DIRECTION CONCERNING:
Adopted Park Reservation/Use Fees

BACKGROUND: On July 24, 2018, by Ordinance Number 2018-16, the City Council adopted revised public park regulations, and these regulations were codified in Article 1.1800, Rules and Regulations of Public Parks, in Chapter 1, General Provisions, of the Code of Ordinances. Section 1.1807, Park User Fees, of the new public park regulations placed responsibility on the City Administrator to develop and submit revisions to the schedule of park user fees.

Pursuant to Section 1.1807, City Secretary Roxanne Benitez researched the fee structures used by different cities in the area (Sugar Land, West University Place, Jersey Village, Bellaire, and Hedwig Village) since these cities had not only public park facilities but greenspace that could be reserved. A proposed park user fee structure was developed that was a little less than other area cities and submitted to the Council on September 25, 2018. The City Council adopted the proposed park use fees by Ordinance Number 2018-21, and the Ordinance was codified as Article 10.000, Park Reservation/Use Fees, of Appendix "A," Schedule of Fees, of the Code of Ordinances.

Adopted Park Reservation/Use Fees

Facility	Deposit	Hourly Fee Resident	Hourly Fee Non-Resident
Pavilion	\$250.00	\$15.00	\$30.00
Gazebo/Shade Structure	\$250.00	\$15.00	\$30.00
Greenspace Area	\$250.00	\$15.00	\$30.00

A copy of Ordinance Number 2018-21 as well as the complete agenda item concerning the Park Use Fees from the September 25, 2018 Council meeting are provided with this agenda item for the Council's review.

Modification to Adopted Park Reservation/Use Fees During COVID-19 Pandemic

With the Disaster Declaration for the COVID-19 Pandemic in March of 2020 and related restrictions on park use issued by

ACTIONS TAKEN

APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

Governor Abbott, the City of Spring Valley Village did not allow reservations of the City Park from March 15 – May 31, 2020. Restrictions were modified by the Governor in May, and the City began accepting park reservations beginning June 1, 2020. However, as a result of rising COVID-19 numbers, the City stopped accepting new park reservations again for the period July 1 – September 30, 2020. When the City opened up reservations for dates in October, numerous requests were submitted and continued through December.

After March of 2020, the City was one of the few area cities that was accepting any park reservations, and, consequently, we received numerous park reservation requests for various meetings and events – and particularly non-profit organizations that were looking outdoor locations. In order to accommodate non-profit organizations during the Pandemic, City Secretary Roxanne Benitez developed a modified fee structure that significantly reduced the costs for non-profit organizations:

- Reduced Park Fees. Non-profit organizations are charged for only one hour of use per date (\$15–resident; \$30–non-resident) regardless of the amount of time reserved.

[For example, if a resident submits a reservation on behalf of a non-profit for 3 hours of use on a particular date, they are only charged \$15 instead of \$45 under the adopted fee schedule.]

Any time a non-profit organization has submitted a park reservation request, she has encouraged the requestor to have a Spring Valley Village resident who is involved with the organization submit the request so the resident fee may be used. In most cases, the non-profit organization has done this. In a couple of instances, though, the non-profit organization chose to pay the \$30 non-resident fee because it was lower than most other areas.

- Reduced Refundable Deposit. Non-profit organizations are charged only one refundable deposit fee of \$250 regardless of the number of dates reserved.

[For example, if a non-profit submits a reservation to use the Pavilion for 10 different dates, they are only charged \$250 as a refundable deposit instead of a \$2,500

ACTIONS TAKEN

APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

refundable deposit under the adopted fee schedule. To date, all deposits have been refunded to users within a few days of the completion of their reservations.]

In addition to reducing the park fees and refundable deposit fee for non-profit organizations, Ms. Benitez also advised all requestors that they had the option of not reserving a specific facility since the use of any area of the City Park by groups less than 50 people without a reservation is allowed on a first-come, first-served basis. However, if someone has an approved reservation, that reservation supersedes any use by someone without a reservation. Throughout 2020, numerous individuals, families and organizations used the City Park.

Provided with this agenda item is a Calendar Year 2020 Park Reservations Table that reflects all of the reservations for the year and categorizes each one into Personal, For Profit, Non-Profit and Resident vs. Non-Resident. From June through December of 2020, the following is a summary of the park reservations:

	Personal	For-Profit	Non-Profit	Total
Resident	10	1	7	18 (37.5%)
Non-Resident	19	6	5	30 (62.5%)
Total	29 (60.4%)	7 (14.6%)	12 (25%)	48

In September of 2020, a local Cub Scout Troop was not satisfied with the City's offer to use the Park Pavilion for free in September despite the fact that the City was not accepting reservations for September from anyone else or the reduced park fees and deposit amount for non-profit organizations that would be applied for dates in October and November. Ultimately, the local Cub Scout Troop decided not to submit a reservation for their use of the Park Pavilion, and they used the Park Pavilion at no cost on at least 4 occasions in September, October, and November of 2020 based on check-ins and posted pictures on the City's Facebook Page.

During the September 22, 2020 City Council meeting, City Administrator Julie Robinson briefed the Council on the issue with the local Cub Scout Troop, and the Council indicated a

ACTIONS TAKEN

APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

desire to revisit the Park Facility Reservation Fees as a result of the issue.

Review of Adopted Park Reservation/Use Fees

In preparation for this Workshop, Ms. Benitez researched the current park fee structures for the same area cities that were used in 2018 - Sugar Land, West University Place, Jersey Village, Bellaire, and Hedwig Village. As a result of the Pandemic, several of the cities were only allowing reservations at a limited capacity for some facilities and certain facilities were not available to be reserved.

From an hourly fee standpoint, the other cities' hourly user fees range from \$16 to \$167.25 for residents and \$20.75 to \$209.00 for non-residents. The City of Sugar Land provides the resident rate to non-profit organizations. Spring Valley Village's hourly rates are \$15 for residents and \$30 for non-residents. The reduced fees for non-profit organizations outlined above are also still in effect.

From a deposit fee standpoint, the other cities' deposit fees range from \$75 to \$1,566.75 per facility per date. Spring Valley Village's refundable deposit fee is \$250 per facility per date, and the reduced refundable deposit fee for non-profit organizations outlined above are also still in effect.

Based on the hourly use fees and deposit fees being charged by other area cities, the Spring Valley Village's current park fee structure remains lower than other area cities, and our reduced park fees and refundable deposit fees for non-profit organizations are not found in the other area cities.

RECOMMENDATION: Staff requests direction from the Council concerning any revisions to the current park reservation fee structure.

ATTACHMENTS:

- Ordinance Number 2018-21
- Copy of Complete Proposed Park Use Fee Agenda Item from September 25, 2018 Council Packet
- Calendar Year 2020 Park Reservations Table

FUNDING ISSUES:

Not applicable – no dollars are being spent or received.

Full amount already budgeted in Acct/Project# _____

Not budgeted, if approved, the following will be included in the next Budget Amendment:

ACTIONS TAKEN

<p>APPROVAL</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>READING PASSED</p>	<p>OTHER</p>
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**Spring Valley Village City Council
Agenda Item Data Sheet**

<input type="checkbox"/> \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____ <input type="checkbox"/> \$_____ from unassigned fund balance will be used and added to Acct/Project# _____ <input type="checkbox"/> Additional Revenue will be added to Revenue Acct# _____

FINANCE VERIFICATION OF FUNDING:

Julie M. Robinson

SUBMITTING STAFF MEMBER:

Julie M. Robinson, City Administrator

CITY ADMINISTRATOR APPROVAL:

Julie M. Robinson

ACTIONS TAKEN

APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READING PASSED	OTHER
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DIVIDER PAGE

ORDINANCE NUMBER 2018-21

AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING APPENDIX "A", SCHEDULE OF FEES FOR THE CITY OF SPRING VALLEY VILLAGE, OF THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, BY THE ADOPTION OF A NEW ARTICLE 10.000, PARK RESERVATION/USE FEES, TO ESTABLISH FEES AND DEPOSITS FOR THE USE OF SPRING VALLEY VILLAGE PARK AREAS AND FACILITIES; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the City of Spring Valley Village, Texas, is a Type A General Law city having authority to establish fees and deposits for the use of the Spring Valley Village Park areas and facilities; and

WHEREAS, in order to meet the needs created by the redevelopment of the Spring Valley Village Park, it is necessary to regulate the use of the Park areas and facilities in order to maintain the condition and aesthetics of the Park; and

WHEREAS, the City Council of the City of Spring Valley Village has determined that Appendix "A", Schedule of Fees for Spring Valley Village, Texas, should be amended by the adoption of a new Article 10.000, Park Reservation/Use Fees, to establish fees and deposits for the use of areas and facilities in Spring Valley Village Park;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble to this Ordinance are hereby found to be true and correct.

Section 2. Appendix "A", Schedule of Fees for Spring Valley Village, Texas, of the Code of Ordinances of the City of Spring Valley Village is hereby amended to adopt a new Article 10.000, to be titled "Park Reservation/Use Fees" and to read in its entirety as reflected in Exhibit "A" attached hereto and incorporated herein.

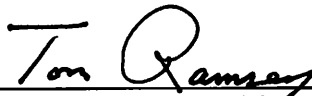
Section 3. All provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncodified, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncodified, not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any

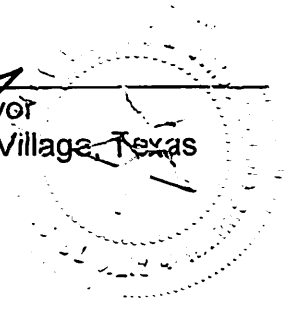
person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. This Ordinance shall become effective immediately upon its passage.

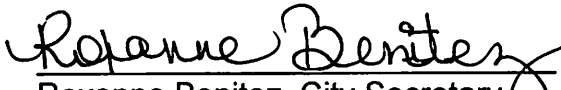
DULY PASSED AND APPROVED on this the 25th day of September, 2018.



Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas



ATTEST:



Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

EXHIBIT "A"

TO

ORDINANCE NUMBER 2018-21

Spring Valley Village Park

Fee Schedule

10.001 Park Facility Reservation/Use Fees and Deposits

(1) Park Facility Reservation/Use Fees and Deposits. Charges for use of the Spring Valley Village Park shall be as follows:

<u>Facility</u>	<u>Refundable Deposit</u>	<u>Hourly Fee - Resident</u>	<u>Hourly Fee - Non-Resident</u>
Pavilion	\$250.00	\$15.00	\$30.00
Gazebo / Shade Structure	\$250.00	\$15.00	\$30.00
Greenspace Area	\$250.00	\$15.00	\$30.00

The applicable fee and deposit shall be required per area or facility reserved.

Minimum of one hour required for a reservation.

DIVIDER PAGE

**Spring Valley Village City Council
Agenda Item Data Sheet**

MEETING DATE: September 25, 2018

TOPIC: **Ordinance Number 2018-XX**

AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING APPENDIX "A", SCHEDULE OF FEES FOR THE CITY OF SPRING VALLEY VILLAGE, OF THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, BY THE ADOPTION OF A NEW ARTICLE 10.000, PARK RESERVATION/USE FEES, TO ESTABLISH FEES AND DEPOSITS FOR THE USE OF SPRING VALLEY VILLAGE PARK AREAS AND FACILITIES; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

BACKGROUND: On July 24, 2018, by Ordinance Number 2018-16, the City Council adopted revised public park regulations. Section 1.1807, Park User Fees, of the new public park regulations placed responsibility on the City Administrator to develop and submit revisions to schedule of park user fees.

Current Park Use Fees

The City's previous fees were charged only for the pavilion and the gazebo and were based on a minimum 3-hour reservation as follows:

Facility	Resident Rate	Non-Resident Rate
Pavilion	\$100 (\$33.33/hour)	\$200 (\$66.67/hour)
Gazebo	\$50 (\$16.67/hour)	\$100 (\$33.33/hour)

The City has often been asked if an area could be reserved for just an hour; however, the previous regulations did not allow for that length of reservation. Additionally, there has not been a deposit required.

With the improvements to the City's park, the City has already been received reservation requests to use different areas of the greenspace. The fee structures used by different cities in the area (Sugar Land, West University Place, Jersey Village, Bellaire, and Hedwig Village) with not only public park facilities but greenspace were reviewed, and fees were charged either by the hour or by a flat rate. Additionally, deposits were required by most of the cities.

ACTIONS TAKEN

APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READING PASSED	OTHER
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**Spring Valley Village City Council
Agenda Item Data Sheet**

Proposed New Park Reservation/Use Fees

The proposed Ordinance adds Park Reservation/Use Fees to the City's Master Fee Schedule and revises the fee schedule as follows:

- (1) Allows for the park areas and facilities to be reserved by the hour (with a minimum of 1 hour required);
- (2) Establishes an hourly rate for residents and non-residents that is a little less than the previous rate but maintains the double rate for non-residents;
- (3) Requires a refundable deposit if no excessive cleanup is required after the applicant's use or no damage was done to the area or facility reserved.

Both the fees and deposits are required for each area or facility that is reserved. The proposed fee schedule is as follows:

Facility	Deposit	Hourly Fee Resident	Hourly Fee Non-Resident
Pavilion	\$250.00	\$15.00	\$30.00
Gazebo/Shade Structure	\$250.00	\$15.00	\$30.00
Greenspace Area	\$250.00	\$15.00	\$30.00

The proposed fees and refundable deposit are a little less than other area cities.

RECOMMENDATION: Staff recommends approval of the Ordinance.

ATTACHMENTS: • Ordinance Number 2018-XX

FUNDING ISSUES:

- Not applicable – no dollars are being spent or received.
- Full amount already budgeted in Acct/Project# _____
- Not budgeted, if approved, the following will be included in the next Budget Amendment:
 - \$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____
 - \$_____ from unassigned fund balance will be used and added to Acct/Project# _____
- Additional Revenue will be added to Revenue Acct# 10-01-5408

ACTIONS TAKEN

APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READING PASSED	OTHER
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Spring Valley Village City Council
Agenda Item Data Sheet

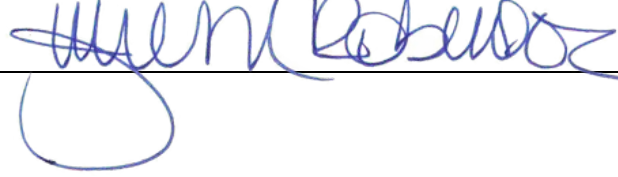
FINANCE VERIFICATION OF FUNDING:



SUBMITTING STAFF MEMBER:

Julie M. Robinson, City Administrator

CITY ADMINISTRATOR APPROVAL:



ACTIONS TAKEN

<p>APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>READING PASSED</p>	<p>OTHER</p>
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ORDINANCE NUMBER 2018-XX

AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING APPENDIX "A", SCHEDULE OF FEES FOR THE CITY OF SPRING VALLEY VILLAGE, OF THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, BY THE ADOPTION OF A NEW ARTICLE 10.000, PARK RESERVATION/USE FEES, TO ESTABLISH FEES AND DEPOSITS FOR THE USE OF SPRING VALLEY VILLAGE PARK AREAS AND FACILITIES; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the City of Spring Valley Village, Texas, is a Type A General Law city having authority to establish fees and deposits for the use of the Spring Valley Village Park areas and facilities; and

WHEREAS, in order to meet the needs created by the redevelopment of the Spring Valley Village Park, it is necessary to regulate the use of the Park areas and facilities in order to maintain the condition and aesthetics of the Park; and

WHEREAS, the City Council of the City of Spring Valley Village has determined that Appendix "A", Schedule of Fees for Spring Valley Village, Texas, should be amended by the adoption of a new Article 10.000, Park Reservation/Use Fees, to establish fees and deposits for the use of areas and facilities in Spring Valley Village Park;

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Section 3. All provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncodified, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the ordinances of the City of Spring Valley Village, Texas, codified or uncodified, not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any

person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Spring Valley Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 5. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED on this the ____ day of _____, 2018.

Tom S. Ramsey, Mayor
City of Spring Valley Village, Texas

ATTEST:

Roxanne Benitez, City Secretary
City of Spring Valley Village, Texas

EXHIBIT "A"

TO

ORDINANCE NUMBER 2018-XX

Spring Valley Village Park

Fee Schedule

10.001 Park Facility Reservation/Use Fees and Deposits

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Gazebo / Shade Structure	\$250.00	\$15.00	\$30.00
Greenspace Area	\$250.00	\$15.00	\$30.00

The applicable fee and deposit shall be required per area or facility reserved.

Minimum of one hour required for a reservation.

DIVIDER PAGE

2020 Park Reservations

Applicant	Event Date	Personal	Profit Organization	Non-Profit	Resident	Non-Resident	Notes
Smashey	1/25/2020	X				X	
Nguyen	1/26/2020	X				X	
Greaves	2/8/2020	X			X		
De Maio	2/15/2020	X				X	
Matlack	2/22/2020	X			X		
Plaza	2/23/2020	X				X	
GCC Student Ministry	3/1/2020			X	X		Grace Community Church
Bukowski	2/26/2020	X			X		
Griffin	3/6/2020			X	X		Valley Oaks Elementary
Giveans	3/8/2020	X				X	
Soccer Shots	01/07 - 03/07/20		X			X	Spring Session
Genitempo	06/02 & 06/04/20		X		X		Pilates Class
Whatley	6/20/2020	X			X		
Velazquez	6/21/2020	X				X	
Claydon	6/16/2020			X		X	Memorial High School Honor Society
Vote Tom Ramsey	6/24/2020			X		X	Campaign Fundraiser
Soccer Shots	06/13 - 07/04/20		X			X	1st Summer Session
Grace Community	6/27/2020			X	X		
Mathis	6/28/2020	X				X	
Soccer Shots	07/18 - 08/08/20		X			X	2nd Summer Session
Clark	10/6/2020	X			X		
Corrigan	10/8/2020			X	X		Men's Church Group
Phifer	10/9/2020	X				X	
Soccer Shots	10/10 - 12/05		X			X	Fall / Winter Session
Heerensperger	10/10/2020			X	X		Prayer Group
Gelino	10/11/2020	X				X	
Hader	10/11/2020	X				X	
Transou	10/12 - 12/14			X		X	Boy Scout Troop 558
Paiva	10/17/2020	X				X	
Skrabanek	10/18/2020			X	X		Girl Scouts
Rehman	10/18/2020	X				X	
Toj	10/24/2020	X				X	
Hopper	10/25/2020			X		X	Search Ministries Fundraising Event
Leonard	10/29/2020	X				X	
Kindrick	10/31/2020	X				X	
Palmer	10/31/2020	X				X	

2020 Park Reservations

Applicant	Event Date	Personal	Profit Organization	Non-Profit	Resident	Non-Resident	Notes
Burgos	11/1/2020	X				X	
Spinks	11/1/2020	X			X		
Adnan	11/6/2020	X				X	
Whatley	11/7/2020			X	X		Newspring Center
Thorpe	11/7/2020	X			X		
Skrabaneck	11/8/2020			X	X		Girl Scouts
Steel	11/8/2020	X			X		
Murdock	11/14/2020	X				X	
Medellin	11/15/2020		X			X	Health & Fitness Group
Ouslander	11/15/2020	X			X		
Borski	11/19/2020	X			X		
Graham	11/20/2020	X			X		
Bach to Rock	11/21/2020		X			X	Student Performance
Zito	11/22/2020	X			X		
Dunn	12/5/2020	X				X	
Conklin	12/6/2020	X				X	
Reistroffer	12/6/2020			X	X		National Charity League, Memorial Chapter
Colletti	12/12/2020	X				X	
Silva	12/16/2020		X			X	Performance - Barber Shop Quartet
Tadlock	12/18/2020			X		X	Cub Scout Troop 1703
Culbertson	12/19/2020	X				X	
Curd	12/27/2020	X				X	
Weiss	Pending	X			X		
Hunt for Congress	Pending			X		X	Campaign Meet & Greet
Total Reservations - 60		Personal - 37	Profit - 8	Non-Profit - 15	Res - 23	Non-Res - 37	