



CITY OF SPRING VALLEY VILLAGE, TEXAS APPLICATION FOR UTILITY SERVICE

(Please print or type.)

Service (physical) address: _____

Type of property at this address: ___House___ Apartment___ Sprinkler/irrigation system(Backflow test required)___ Commercial___ Builder___ Out of District Water

When would you like the requested utility services to start? Date: _____

Billing address: _____

Applicant's name: _____ Home phone no.: _____

Social security no.: _____ Driver's license no. & State: _____

e-mail: _____

Employed by: _____ Work phone no.: _____

Co-applicant's name: _____

Social security no.: _____ Driver's license no. & State: _____

Employed by: _____ Work phone no.: _____

___ Check here if you are buying or own this property. - OR ___ Check here if you are renting/leasing this property.

Landlord's name: _____ Phone no. _____

Landlord's address: _____

Do you or co-applicant presently have a utility service account or accounts with the City of Spring Valley Village? ___ Yes ___ No

If yes, at what address(es)? _____

Names in household(over the age 18)for Jury Duty Notifications: _____

I hereby declare and affirm, to the best of my knowledge and belief, that all statements and answers as stated herein are full, complete, and true.

I, the undersigned, fully understand that I am responsible to pay for utility service or other charges which may become due to the City of Spring Valley Village at this address. All persons who sign this application shall be jointly and severally liable for any water, sewer, and garbage service charges incurred at this service address.

Applicant's signature: _____ Date: _____

Co-applicant's signature: _____ Date: _____

- o Utility services to this address will not be furnished if you owe a delinquent bill at a previous or present address in the City of Spring Valley Village or if all the required paperwork and information are not provided.
- o The Utility Department is open Monday through Friday, excluding scheduled holidays, from 7:30 a.m. to 4:30 p.m.
- o Proof of identification is required.
- o Proof of ownership is required.
- o Copy of lease agreement or authorization form signed by landlord is required.

CITY OF SPRING VALLEY VILLAGE
CONFIDENTIALITY NOTICE

The State of Texas legislature passed HB 859 relating to the confidentiality of certain information of the customers of a government-operated utility (such as the City of Spring Valley Village). Personal information includes a customer's name, address, phone number, social security number, etc. The law provides that a government-operated utility may not disclose personal information contained in a customer's utility account records if the customer requests that the City of Spring Valley Village keep the information confidential. The customer may request confidentiality by delivering to the City a written request to keep their personal information contained in the utility account confidential. Otherwise, a customer's personal information will NOT be considered confidential.

However, even though the customer may request their personal information remain confidential, the statute does NOT prohibit a government-operated utility from disclosing personal information in a customer's account records to:

- (1) An official or employee of the state, a political subdivision of the state, or the federal government acting in an official capacity;
- (2) An employee of a utility acting in connection with the employee's duties;
- (3) A consumer reporting agency;
- (4) A contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government;
- (5) a person for whom the customer has contractually waived confidentiality for personal information; or
- (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

As a utility customer of the City of Spring Valley Village, you have a right to request confidentiality of personal information contained in your utility account, such as name, address, and telephone number. If you do not specify your intent to keep your personal information confidential, this information will be subject to the open records provisions.

Please indicate your preference by marking an "X" in the appropriate box below.

I desire for personal information on my utility account to be confidential, unless specifically exempted by state statute.

I do not desire for personal information on my utility account to be confidential, thus causing this information to be subject to the open records provisions.

Print name: _____

Signature: _____ Date: _____

This request may be rescinded only upon written permission of the utility customer whose signature appears above.