

MINUTES OF THE REGULAR COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JANUARY 19, 2010 AT 6:30 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

Mayor Michael Andrews called the meeting to order at 6:31 p.m.

Richard R. Rockenbaugh, City Administrator, Called the Roll:

Council Member Allen Carpenter

Council Member Timothy Glanzman - absent

Council Member Dennis Griffith - arrived at 6:36 p.m.

Council Member Gregory Herbst

Council Member Janet Nelson

2. APPOINTMENT OF KEEN BUTCHER TO PLANNING & ZONING COMMISSION

Motion was made by Council Member Herbst and seconded by Council Member Carpenter to Approve Keen Butcher to the Planning & Zoning Commission. Motion carried 4-0.

3. APPROVAL OF AGREEMENT WITH SWEITZER & ASSOCIATES TO PROVIDE DESIGN AND CONSULTING SERVICES FOR BINGLE ROAD ENTRY MONUMENT AND APPROVAL TO ADVERTISE FOR BIDS ON BINGLE ROAD MONUMENT SIGN

Motion was made by Council Member Herbst and seconded by Council Member Nelson to Approve An Agreement with Sweitzer & Associates to Provide Design and Consulting Services for Bingle Road Entry Monument and Approve Advertisement for Bids on Bingle Road Monument Sign. Motion carried 4-0.

4. DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM CITY TREASURER TO INCREASE FUNDING TO SUPPORT ADDITIONAL TRANSITION WORK IN RELATION TO ANNUAL AUDIT FOR FISCAL YEAR 2009. WORK PERFORMED BY MARK M. BURTON, P.L.L.C., CERTIFIED ACCOUNTANTS, WILL INCLUDE PREPARATION OF BOOKS FOR YEAR END, GATHERING FINANCIAL ITEMS AND SUPPORTING SCHEDULES, PREPARATION OF CAPITAL ASSETS AND DEPRECIATION SCHEDULES AND OTHER RELATED ITEMS. PROJECT WILL HAVE A BUDGET OF \$2,000 NOT TO EXCEED \$4,500 WITHOUT PRIOR APPROVAL

Motion was made by Council Member Griffith and seconded by Council Member Carpenter to Discuss a Request from City Treasurer to Increase Funding to Support Additional Transition Work in Relation to Annual Audit for Fiscal Year 2009. Work Performed by Mark M. Burton, P.L.L.C., Certified Accountants, Will Include Preparation of Books for Year End, Gathering Financial Items and Supporting Schedules, Preparation of Capital Assets and Depreciation Schedules and Other Related Items. Project Will Have a Budget of \$2,000 Not to Exceed \$4,500 Without Prior Approval.


An Amended Motion was made by Council Member Griffith and seconded by Council Member Carpenter to Approve Issuing a Contract to Mark M. Burton, P.L.L.C., Certified Accountants, for Professional Services to Include Preparation of Books for Year End; Gathering Financial Items and Supporting Schedules; Preparation of Capital Assets and Depreciation Schedules and other Related Items, For an Amount Not to Exceed \$10,000 and Provide Funding Within the Budget from Professional Services. Motion carried 4-0.

5. ADJOURNMENT

Motion was made by Council Member Herbst and seconded by Council Member Carpenter to Adjourn the Meeting. Motion carried 4-0.

Mayor Andrews adjourned the meeting at 7:07 p.m.

Signed:



Michael Andrews, Mayor

Attest:



Betty Lusk, City Secretary

Visitors:

None